



Best practice in Open Access publishing

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CASPA

F1000Research
Open for Science



AFRICAN
MINDS

PeerJ



STOCKHOLM
UNIVERSITY PRESS

Knowledge Unlatched

BEILSTEIN INSTITUT

OpenBook
Publishers

Copernicus Publications
The Innovative Open Access Publisher

VG TU
LEIDYKLA
TECHNIKA

PLOS

SPRINGER NATURE

protocols.io



Hindawi

ecancermedicalsecience

Bone & Joint
Research

THE
ROYAL
SOCIETY
PUBLISHING

SAGE
Publishing



OASPA Mission

- **Leadership and Development**
- **Productive Collaboration**
- **Set standards**
- **Promoting Innovation**
- **Supporting the OA Market**



Applications

- **Fixed membership criteria - applied universally**
- **Initial screening process followed by detailed review and decision by committee**
- **Criteria and application process reviewed on a regular basis**
- **Less than 10% of applications for membership accepted**
- **Publishers/journals that can demonstrate improvements are reconsidered**



1) Fully OA publication requirements

- **At least one fully open access journal or book**
- **CC BY or CC BY-NC for journals**
- **CC BY is the *preferred* license overall**
- **License to be fully described in guidelines**
- **Clearly shown on all published material**



2) 'About the Publisher'

- **Ownership**
- **Management**
- **Financial support**
- **Address & contact information for one named individual (at least)**



3) Peer Review

- **Independent external reviewing required**
- **Way in which reviewers are selected**
- **Clear policy statement describing process**
- **Owners/financial benefactors not to be involved in editorial decision making**

4) Editorial Boards

- **Large enough?**
- **Variety of institutions?**
- **Show departments/expertise/relevance**
- **Be clear on what the role of the editorial board is**



5) Finances and Fees

- **Be clear and transparent**
- **What fees are charged?**
- **If you don't charge any be clear on that too**
- **General statement on support from the institution is enough**

6) Other

- **Clear editorial policies (conflicts of interest, plagiarism etc.) - COPE**
- **Clear instruction for authors**
- **Copyright**
- **Archiving / Preservation**
- **Crossref / DOIs**



6a) Other

- **Content quality check**
- **Advertisement policy**
- **Crossref / DOIs**
- **DOAJ listing for single journals**



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Criteria checklist for new member applicants

Below is a checklist based on our [membership criteria](#) to help applicants make sure they meet our requirements. Please read all of these points before you go through to the application form. If you have any queries please contact memberships@oaspa.org.

Information is available [about OASPA](#), our [application review process and membership categories](#).

1. Do you have at least one open access book, or have at least one journal that regularly publishes original research or scholarship which is all open access?
2. If you are a journal publisher, do you have at least one fully open access journal which is CC BY (or CC BY-NC)?
3. Can your publications be read without the requirement for registration of any kind?
4. Does your website have clear and detailed Instructions for authors, linked to from the homepage?
5. Do your author guidelines include details of your open access and copyright policies for this publication? Do you clearly state the specific license used and link to the terms of that license? Do you specify who holds copyright?
6. Do your publications (HTML and PDF) state the license on the article or book itself, with a link to the license terms, contain author contact information and date of publication (plus submission and acceptance for

Full criteria: oaspa.org/membership/membership-criteria/



Members and Beyond

- **OASPA Members commit to a Code of Conduct**
- **Ongoing support from OASPA on developments in the industry and in complex areas, e.g. licensing**
- **Transparency and clarity from publishers will help users in the research community**



Principles of Transparency and Best Practice in Scholarly Publishing

- **Collaboration with COPE, DOAJ, and WAME**
- **Common set of principles form the basis of the criteria by which suitability for membership is assessed**



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Assessing journal quality

- Cross-industry campaign
- Easy-to-use checklist
 - Help for researchers to identify trusted journals
- Translated into over 30 languages



Are you submitting your research to a trusted journal?
Is it the right journal for your work?



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Only if you can answer 'yes' to the questions on our [check list](#)



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Best practice in scholarly publishing

- Collaboration with allied industry organisations to promote best practice beyond OASPA membership

PEER REVIEW PROCESS













Journal content must be clearly marked as whether peer reviewed or not. Peer review is defined as obtaining advice on individual manuscripts from reviewers expert in the field who are not part of the journal's editorial staff.

The journal's website should:

- clearly describe this process, as well as any policies related to the journal's peer review procedures including the method of peer review used.

The journal's website should not:

- guarantee manuscript acceptance or very short peer review times.

WEBSITE	NAME OF JOURNAL	PEER REVIEW PROCESS	OWNERSHIP AND MANAGEMENT
 <p>The Journal's website, including the text that it contains, shall demonstrate that care has been taken to ensure high ethical and professional standards.</p> <p>It should:</p> <ul style="list-style-type: none">– contain an 'About & Scope' Statement and the readership clearly defined.– include a Statement or what a journal will accept for publication including authorship criteria e.g. not multiple (self) authored, independent publication(s)– state clearly (payments for peer and editorial)– contain information that might indicate a conflict of interest. <p>It should not:</p> <ul style="list-style-type: none">– contain information that might indicate a conflict of interest.	 <p>The Journal name shall be unique & avoid any:</p> <ul style="list-style-type: none">– be one that is widely confused with another journal.– reflect potential conflict or overlap about the Journal's origin or affiliation with other journals.	 <p>Journal content must be clearly marked as whether peer reviewed or not. Peer review is defined as obtaining advice on individual manuscripts from reviewers expert in the field who are not part of the journal's editorial staff.</p> <p>The journal's website should:</p> <ul style="list-style-type: none">– clearly describe this process, as well as any policies related to the journal's peer review procedures including the method of peer review used. <p>The journal's website should not:</p> <ul style="list-style-type: none">– guarantee manuscript acceptance or very short peer review times.	 <p>Information about the ownership and/or management of a journal shall be clearly indicated on the journal's website.</p> <p>Publications should not:</p> <ul style="list-style-type: none">– be organisational or journal owned (the journal should be owned and edited about the nature of the journal's content).
		 <p>The policy for copyright shall be clearly stated in the author guidelines and the copyright notice on all published articles.</p> <p>The journal's website should:</p> <ul style="list-style-type: none">– state licensing information clearly (including in guidelines). <p>Licensing must be indicated on all published articles, both HTML and PDF.</p> <p>If authors are allowed to publish under a Creative Commons license then any specific license requirements shall be stated. Any published or published of local accepted content or published articles on that party's website shall be clearly stated.</p>	 <p>Any fees or charges that are required for manuscript processing and/or publishing materials in the journal shall be clearly stated.</p> <p>This must be:</p> <ul style="list-style-type: none">– in a place that is only for potential authors to find prior to submitting their manuscript for review.– explained to authors before they begin preparing their manuscript for submission.– if no such fees are charged that should also be stated.
		 <p>Journal should have policies on publishing ethics. These should be clearly stated on the website, and should refer to:</p> <ul style="list-style-type: none">– journal policies on authorship and contribution– how the journal will handle copyright and approval– journal policies on conflict of interest/competing interests– journal policies on data sharing and reproducibility– journal's policy on ethical oversight– journal's policy on intellectual property– journal's policy on publication ethics and consent.	 <p>The ways in which the journal and individual articles are available to readers and whether there are associated subscription or pay per view fees shall be stated.</p>
		 <p>Business models or revenue sources shall be clearly stated or otherwise indicated on the journal's website.</p> <p>For example:</p> <ul style="list-style-type: none">– author fees– subscription– advertising	 <p>Information provided about the publisher or journal if accepted</p>

